



EUROPEAN UNION

Erasmus+

Enriching lives, opening minds.

2021-2027

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Mobility of higher education students and staff**

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA131 Higher education mobility supported by internal policy funds
- KA171 Higher education mobility supported by external policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
<p>The Technical University of Košice Letna 9, 04200 Košice, Slovak Republic</p> <p>Faculty of Manufacturing Technologies with a seat in Prešov Bayerova 1, 08001 Prešov, Slovak Republic</p>	<p>SK KOSICE03</p>	<p>Institutional Erasmus+ coordinator: Ing. Natália Vašková, PhD. natalia.vaskova@tuke.sk +421 55 602 2114</p> <p>Faculty contact: doc. Ing. Lucia Knapčíková, PhD. Ing. Paed. IGIP. lucia.knapcikova@tuke.sk +421 55 602 6307</p>	<p>General: Faculty/faculties: Faculty of Manufacturing Technologies with a seat in Prešov</p> <p>Course catalogue: https://erasmus.tuke.sk/courses-faculty-of-manufacturing-technologies-with-seat-in-presov/</p>
<p>National University of Food Technologies 68 Volodymyrska str., 01601 Kyiv, Ukraine</p> <p>Faculty of Biotechnology and Environmental Control 68 Volodymyrska str., 01601 Kyiv, Ukraine</p>	<p>ID974486 445 E10212833 Kyiv</p>	<p>Institutional Erasmus+ coordinator: Ms. Iryna Volovyk inbox@nuft.in.ua +38 044 234 7354</p> <p>Faculty contact: Prof. Igor Yakymenko iyakymen@gmail.com +38044 287 94 29</p>	<p>General: https://nuft.edu.ua/en/ Faculty: https://www.ecologynuft.com/en http://btmb.com.ua https://nuft.edu.ua/fakultet-btek Course catalogue: https://www.ecologynuft.com/en/q0aca</p>

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Field of education [ISCED] ⁷ (optional)	Field of education - clarification (optional)	Level of education [EQF] (optional)	Number of mobility periods			
					Student Mobility [Total number of of students]	Student Mobility [Total number of months]	Staff Mobility [Total number of staff]	Staff Mobility [Total number of days]
SK KOSICE03	ID974486 445 E10212833 Kyiv	071	Engineering	1 st , 2 nd , 3 rd	2	6 (min. 2 months for PhD students)	2	5 (2 days for travel)
		071	Engineering	1st, 2nd, 3rd	2	6 (min. 2 months for PhD students)	2	5 (2 days for travel)
ID974486 445 E10212833 Kyiv	SK KOSICE03	071	Engineering	1st, 2nd, 3rd	2	6 (min. 2 months for PhD students)	2	5 (2 days for travel)
		071	Engineering	1st, 2nd, 3rd	2	6 (min. 2 months for PhD students)	2	5 (2 days for travel)

⁷ <https://cirabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Optional additional information

Blended mobility is possible

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 “Preparation and Support”).

Receiving institution [Erasmus code or city]	Field of education (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
SK KOSICE03	071	Slovak	English	B1	B2
ID974486 445 E10212833 Kyiv	071	Ukrainian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ credit mobility period at their institution. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
-	-
-	-
-	-
-	-

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
SK KOSICE03	Autumn Term: September-February Spring Term: February-June https://erasmus.tuke.sk/academic-year/	30 th of June 30 th of November https://erasmus.tuke.sk/academic-year/
ID974486 445 E10212833 Kyiv	Winter Term: September - December Spring Term: January - June	Winter term June 30th Spring term November 30th

The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

⁹ Please specify the deadline for each term and, if necessary, adapt to a trimester system.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email)	Website for information
SK KOSICE03	Institutional Erasmus+ KA171 coordinator: Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/contacts/
ID974486 445 E10212833 Kyiv	International Relations Department: Ms. Iryna Volovyk inbox@nuft.in.ua Phone: +38 044 234 7354	https://www.nuft.in.ua/en https://nuft.edu.ua/en

Academic and additional requirements	
Requirement	Details
Academic requirements	- Application form (with annexes) - Copy of passport (non-EU citizens) or ID card - Transcript of Records - Invitation Letter
	https://erasmus.tuke.sk/erasmus-mobility-types-students/

		https://erasmus.tuke.sk/documents/
CV	- CV in Europass Form	https://erasmus.tuke.sk/documents/
Motivation letter	- Included Motivation Letter	https://erasmus.tuke.sk/documents/
Other	-	-

6. Preparation and support

The higher education institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#)¹⁰.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved higher education institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.

¹⁰ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/documents/student-charter_en

- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & support measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	SK KOSICE03	Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/documents/
Accommodation	ID974486 445	Ms. Iryna Volovyk inbox@nuft.in.ua	National University of Food Technologies (NUFT) offers to incoming students accommodation in one of

	E10212833 Kyiv	Phone: +38 044 234 7354	the seven dormitories located in Kyiv city.
Language Support	SK KOSICE03	Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/documents/
Language Support	ID974486 445 E10212833 Kyiv	Ms. Iryna Volovyk inbox@nuft.in.ua Phone: +38 044 234 7354	ERASMUS+ – HYXT (nuft.in.ua)
Visa	SK KOSICE03	Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/documents/
Visa	ID974486 445 E10212833 Kyiv	Ms. Iryna Volovyk inbox@nuft.in.ua Phone: +38 044 234 7354	ERASMUS+ – HYXT (nuft.in.ua)
Insurance	SK KOSICE03	Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/documents/
Insurance	ID974486 445 E10212833	Ms. Iryna Volovyk inbox@nuft.in.ua Phone:	NUFT will provide the participant with the relevant information and support to take an insurance. The responsible party for taking the insurance coverage is

	Kyiv	+38 044 234 7354	the participant. Insurance coverage shall include at minimum a health insurance and an accident insurance. Additionally, for traineeships a liability insurance is mandatory. In addition to the above, insurance against loss or theft of documents, travel tickets and luggage is recommended. The period of insurance coverage shall embrace the journey and the whole mobility period of the participant.
Inclusion of participants with fewer opportunities	SK KOSICE03	Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/documents/
Inclusion of participants with fewer opportunities	ID974486 445 E10212833 Kyiv	Ms. Iryna Volovyk inbox@nuft.in.ua Phone: +38 044 234 7354	NUFT has the infrastructure to host students and staff with children as well as students and staff with disabilities (accommodation, classroom access, etc.); we would strongly advise timely notification about the nature of disability to the Office for Research and Project Management so as the appropriate NUFT departments could organise the support in a proper way. For clarification of questions, you should contact the International Relations Department
Mentoring	SK KOSICE03	Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/documents/
Mentoring	ID974486 445 E10212833	Ms. Iryna Volovyk inbox@nuft.in.ua Phone:	NUFT offers the support of Erasmus+ Departmental Coordinators adjusted to each faculty and study

	Kyiv	+38 044 234 7354	programmes offered.
Grant payments	SK KOSICE03	Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/documents/
Grant payments	ID974486 445 E10212833 Kyiv	not applicable	not applicable
Alumni information	SK KOSICE03	Ms. Kristína Bagošová kristina.bagosova@tuke.sk international.office@tuke.sk Phone +421 55 602 2135	https://erasmus.tuke.sk/documents/
Alumni information	ID974486 445 E10212833 Kyiv	Ms. Iryna Volovyk inbox@nuft.in.ua Phone: +38 044 234 7354	https://www.nuft.in.ua/en/novyny-2/ https://nuft.edu.ua/en/news/

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

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- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [x] weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

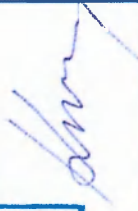


It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹¹. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information																					
SK KOSICE03		ECTS grade: <table border="1" data-bbox="523 465 788 902"> <tr><td>A</td><td>Excellent (100-91%)</td></tr> <tr><td>B</td><td>very good (90-81%)</td></tr> <tr><td>C</td><td>Good (80-71%)</td></tr> <tr><td>D</td><td>Satisfactory (70-61%)</td></tr> <tr><td>E</td><td>Sufficient (50-51%)</td></tr> <tr><td>F/FX</td><td>Fail (50-0%)</td></tr> </table>	A	Excellent (100-91%)	B	very good (90-81%)	C	Good (80-71%)	D	Satisfactory (70-61%)	E	Sufficient (50-51%)	F/FX	Fail (50-0%)									
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F/FX	Fail (50-0%)																						
ID974486 445 E10212833 Kyiv		<table border="1" data-bbox="869 311 1241 1057"> <thead> <tr> <th><u>Evaluation</u></th> <th><u>Grade point</u></th> <th><u>Letter grade</u></th> </tr> </thead> <tbody> <tr> <td>Excellent</td> <td>90-100</td> <td>A</td> </tr> <tr> <td>Very good</td> <td>82-89</td> <td>B</td> </tr> <tr> <td>Good</td> <td>74-81</td> <td>C</td> </tr> <tr> <td>Acceptable</td> <td>64-73</td> <td>D</td> </tr> <tr> <td>Satisfactory</td> <td>60-63</td> <td>E</td> </tr> <tr> <td>Fail</td> <td>≤59</td> <td>F</td> </tr> </tbody> </table>	<u>Evaluation</u>	<u>Grade point</u>	<u>Letter grade</u>	Excellent	90-100	A	Very good	82-89	B	Good	74-81	C	Acceptable	64-73	D	Satisfactory	60-63	E	Fail	≤59	F
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Good	74-81	C																					
Acceptable	64-73	D																					
Satisfactory	60-63	E																					
Fail	≤59	F																					

9. Any other information regarding the terms of the agreement (optional)

¹¹ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

10. Termination of the agreement
SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹²
SK KOSICE03	Assoc. Prof. MSc. Eng. Lucia Knapčíková, PhD./Vice - Dean for International Relations and Mobility at Faculty of Manufacturing Technologies with a seat in Prešov	05.12.2024	<div data-bbox="619 456 746 801" style="border: 1px solid black; padding: 2px;"> TECHNICKÁ UNIVERZITA V KOŠICIACH FAKULTA VÝROBNÝCH TECHNOLOGIÍ SO SÍDLOM V PREŠOVE Dekanát 03 </div> 
ID974486 445 E10212833 National University of Food Technologies, Kyiv	Prof. Oleksandr Shevchenko, Rector	05.12.2024	 

¹² Scanned copies of signatures or digital signatures may be accepted depending on the national legislation