



EUROPEAN UNION

Erasmus+

Enriching lives, opening minds.

(2021-2027)

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1**

Learning mobility for higher education students and staff

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2022-2027 in:

- KA131
- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Hochschule Geisenheim University / Germany	D WIESBAD 04	Sonja Thielemann Head of International Office Von-Lade-Str. 1 D-65366 Geisenheim Tel.: +49 (0) 6722 / 502-718 sonja.thielemann@hs-gm.de international@hs-gm.de	General: www.hs-geisenheim.de Faculty/faculties: -- Course catalogue: https://www.hs-geisenheim.de/en/studies/prospective-students/overview-of-degree-programs/
NATIONAL UNIVERSITY OF FOOD TECHNOLOGIES (NUFT) 68, Volodymyrska Str., 01601 Kyiv Ukraine	ID974486 445 E1021283 3	Iryna VOLOVYK (International Relations Department Head) Tel: +38 044 286 96 93 Fax: +38 044 234 73 54 e-mail: inbox@nuft.in.ua; volovik@nuft.edu.ua	General: https://nuft.edu.ua/en/ https://www.nuft.in.ua/en/ Faculty/faculties: https://nuft.edu.ua/en/instituty-fakultety/ Course catalogue: https://nuft.edu.ua/en/nnixt/kbtpbv/?active=dyscypliny-kbtpbv https://nuft.edu.ua/nnixt/?active=katalogi-disciplin-vilnoqo-viboru-nnixt

⁵ Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. In case of later updates in the mobility data, both partners also agree to accept informal communication means (e.g. exchanges of emails as written proof).

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subj ect area ISCED CODE ⁷ (optio nal)	Subject area NAME (optional)	Study cycle [short cycle, 1st , 2nd or 3rd] (option al)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
Geisenheim University DWIESBAD04	NATIONAL UNIVERSITY OF FOOD TECHNOLOG IES (NUFT) Ukraine		Food Sciences		To be specified each year via email depending on the available Erasmus+ budget			
NATIONAL UNIVERSITY OF FOOD TECHNOLOGIES (NUFT) Ukraine	Geisenheim University D WIESBAD04		Food Sciences	1 st , 2 nd	To be specified each year via email depending on the available Erasmus+ budget			

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Optional additional information

blended mobility

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
Geisenheim University D WIESBAD04		German	English	German: Good B1/B2 English: B2	B2
NATIONAL UNIVERSITY OF FOOD TECHNOLOGIES (NUFT) Ukraine		UKRAINIAN	ENGLISH	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
Geisenheim University D WIESBAD04	OS funds remain at Geisenheim University and are used to support student and staff exchange in Geisenheim (e.g. subsidies for semester fees, organization of integration events, cases of hardship, student buddies)

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
Geisenheim University D WIESBAD04	Winter Term: October - February Spring Term: April - July	Nomination: 15 May Application: 15 June Nomination: 15 November Application: 15 December
NATIONAL UNIVERSITY OF FOOD TECHNOLOGIES (NUFT) Ukraine	Winter Term: October - February Spring Term: April - July	Nomination: 15 May Application: 15 June Nomination: 15 November Application: 15 December

The receiving institution will send its decision within as soon as possible and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
Geisenheim University D WIESBAD04	international@hs-gm.de	https://www.hs-geisenheim.de/en/studies/international/vour-route-to-geisenheim/exchange-students/

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

NATIONAL UNIVERSITY OF FOOD TECHNOLOGIES (NUFT) Ukraine	inbox@nuft.in.ua;	Університет Хохшүле Гайзенхайм (Німеччина) – НУХТ (nuft.in.ua)
--	-------------------	---

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) EQF level	https://www.nuft.in.ua/en/hochschule-geisenheim-university/
Language requirements	See no. 3	
CV		
Motivation letter		
Inclusion measures ¹⁰	Targeted categories of participants with fewer opportunities (see information sheet social top-ups from Geisenheim University): participants with a disability or chronic illness with additional financial needs abroad; participants with children; working students; students with non-academic background	
Other		Hochschule Geisenheim University (Німеччина) – НУХТ (nuft.in.ua)

¹⁰ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here:
https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

6. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus Student Charter*¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.

¹¹ The Erasmus Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	Geisenheim University D WIESBAD 04	international@hs-gm.de , +49 6722 502 718 +49 6722 502 728	https://www.hs-geisenheim.de/en/studies/international/your-route-to-geisenheim/exchange-students/
Language Support			
Visa			
Insurance			
Inclusion of participants with fewer opportunities			Geisenheim University offers only infrastructure to a limited extent for students and staff with disabilities. A clarification prior to the planned mobility is strongly advised.
Mentoring			https://www.hs-geisenheim.de/en/studies/international/your-route-to-geisenheim/exchange-students/
Grant payments			
Alumni information			https://alumni.hs-geisenheim.de/

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	NATIONAL UNIVERSITY OF FOOD TECHNOLOGIES (NUFT) Ukraine	Tel: +38 044 286 96 93 Fax: +38 044 234 73 54 e-mail: inbox@nuft.in.ua	https://www.nuft.in.ua/en/hochschule-geisenheim-university/
Language Support			
Visa			
Insurance			NUFT offers only infrastructure to a limited extent for students and staff with disabilities. A clarification prior to the planned mobility is strongly advised.
Inclusion of participants with fewer opportunities			
Mentoring			https://www.nuft.in.ua/en/hochschule-geisenheim-university/
Grant payments			
Alumni information			

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed *by using the European Credit Transfer and Accumulation System*
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.

- o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- o Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
Geisenheim University D WIESBAD 04		https://www.hs-geisenheim.de/en/studies/students/examination-administration/ https://www.hs-geisenheim.de/fileadmin/pruefungsverwaltung/Bachelor-Studiengaenge/_Studienganguebergreifende_Informationen/Alle/Ordnungen/Allgemeine_Bestimmungen_fuer_Pruefungsordnungen_aller_Studiengaenge__2014.pdf https://www.hs-geisenheim.de/fileadmin/pruefungsverwaltung/Bachelor-Studiengaenge/International_Wine_Business_B.Sc._/Ordnungen/General_Provisions_for_Assessment_Regulations_for_all_Degree_Courses-2.pdf
NATIONAL UNIVERSITY OF FOOD TECHNOLOGIES Ukraine		National University of Food Technologies NUFT Академічна мобільність – НУХТ (nuft.in.ua) https://www.nuft.in.ua/en/hochschule-geisenheim-university/

9. Any other information regarding the terms of the agreement (optional)

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

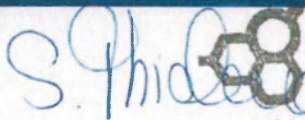
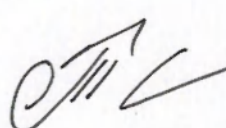

10. Termination of the agreement

10.1. This agreement is valid for the Erasmus+ call years 2022-2027. It can be revised or modified on a written mutual consent. Either side can cancel it at any given moment, without penalties, with the condition to follow the requirements in 10.2. Each amendment of this agreement will have to be made with mutual written consent of both sides.

10.2 The cancelation of one of the sides will be effective once notified through a written note 12 months in advance. This agreement will lose all validity when the agreement expires. However, students who have already started their exchange period in the host institution will be able to complete it.

10.3. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
Hochschule Geisenheim University D WIESBAD 04	Sonja Thielemann Head of the International Office	22.8.23	 Hochschule Geisenheim University International Center
NATIONAL UNIVERSITY OF FOOD TECHNOLOGIES Ukraine	Serhii TOKARCHUK Vice-Rector for Scientific Work, Ph.D	23.08.23	 

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation